

Minutes, USATF-Hawaii Association Board of Director's Meeting

Saturday, May 9, 2015 9 a.m.

Moanalua High School Athletics' Classroom

Attending: Officers, Joe Washington - President; Dick Sutton - Vice President; Jenny Doughtie - Secretary; Steve Jacobson - Treasurer; Mark Zeug – Membership Chair

Meeting called to order by President Joe Washington at 9:20 a.m.

<b>Clubs:</b>	<b>Representative:</b>	<b>Clubs:</b>	<b>Representative:</b>
<b>Hawaii Champs T.C./Sanctions Chair</b>	Ron T. Pate	<b>Hawaii T &amp; C Officials Club</b>	Dick Sutton
<b>Mililani T.C.</b>	Les Takiguchi	<b>Renegades T.C./Youth</b>	Walt Thompson
<b>Hawaii Kai T.C.</b>	Ericka Jacobson	<b>God Speed T.C.</b>	Joni Chin
<b>Tsunamis (JBPHH) T.C.</b>	Rayshaun Barnes	<b>Hawaii Masters T.C.</b>	Jack Karbens
<b>Pacific Rim T.C.</b>	Shane Donahue	<b>Hawaiian Breeze T.C.</b>	Brandon Blackman
<b>Leeward T.C.</b>	Mark Inay	<b>Menehunes T.C.</b>	Duke Ota
<b>Koolauloa</b>	Amber Whitford	<b>Hawaii Road Runners T.C.</b>	Jane Washington
<b>Sunrise</b>	Not present	<b>Hawaii Elite</b>	Not present

**Members in attendance:** Helene Zeug, Glen Wakumoto, Bill Hinshaw, Melita Aquino, Derek Goudge, Kim Cross-Boyce – FAT coordinator, Demetrius Gamble, Robert Perryman, Mason Joyner, Natasha Pitts, Johnnie Howard II, Kevin Kruszoka, Vince Costello, Bob Husic, Earl Kishimoto, Wesley Mack, Tim Boyce

**Minutes Approved:** Minutes of 2014 Annual Meeting (September 20, 2014) and the January 31, 2015 board meeting were approved as distributed.

**Old Business** - Budget was tabled, due to information and paperwork not being passed from previous Treasure, to new treasure until one week prior to BOD meeting 31 Jan 2015. The budget would be presented via email to the BOD, or at the next meeting to be held on 9 May 2015.

The BOD members that were present at the 31 January meeting were presented a tentative summer event series schedule that would have to wait until final approval use of UH facilities. Final schedule would be presented at the BOD meeting on 9 May.

Joe informed the group that he was able to submit all required documents to the national office, for meeting accreditation requirements in time, and acknowledged Mark for his assistance. Joe also said that “we will have to wait for National to decide if we meet all the requirements.”

U.S. Olympic Committee (USOC) has mandated that USATF implement a Safe-Sport Certification program, in addition to the currently mandatory background checks for all individuals working with youth. Joe is to get a clarification of if “Officials” are required to complete the course (he will send an email to Dick Sutton, after he gets the clarification from the national office).

Officials Chair Richard Sutton announced that revisions to the high school rules would be distributed to key officials working high school meets in the state. Updated national rule book is due out in a couple of months.

A proposal to pay the \$15 certification fee for new officials on Maui – where the state high school meet is schedule in May – was approved by the board. Sutton also announced plans to conduct certification seminars on

Maui and the Big Island in February. He also announced plans to encourage younger track enthusiasts to become officials.

#### Youth update-

- Age National Teams
- Starting Blocks for 7 & 8 division (not mandatory).
- The 2015 JO Championships will be in Jacksonville, FL in July.
- The 2015 JO Cross Country Championships will be in Albuquerque, New Mexico in December
- The 2016 JO Championships will be in Sacramento, CA.
- The 2015 USATF Annual Meeting will be in Houston in December.
- Walt Thompson also announced that 2015 JO Nationals will be the last year that Coach O will be used for on-line registrations – their contract was not renewed.

#### Masters Update certification Plan for Improvement (PFI)

- So Cal hosting 2015 Ontario, Canada
- Adopt tentative schedule as is for upcoming season.

Appointments: President Joe Washington appointed the following liaisons:

Mark Zeug - University of Hawaii; Glen Wakumoto - OIA; Dick Sutton - ILH; Allan Fernandez - Maui; Myron Isherwood - Big Island.

#### **New Business:**

Introduction of new stream lined USATF Hawaii Web-site: <http://hawaii.usatf.org>

**2015 Budget:** A preliminary financial report and projected budget for 2015 was developed and distributed by Treasurer Steve Jacobson:

- The Association had a carryover from 2014 of \$29,887.03.
- The balance as of March 31, 2015, is \$30,401.92.
- Deposits for the first quarter of 2015 totaled \$1,911.16.
- Expenses paid totaled \$1,396.27.

By vote of the board members present, the following changes were made:

- Equipment cost for Summer Events was raised from \$500 to \$2,500.
- Possible travel awards to athletes were raised from \$500 to \$2,000.
  - By vote of the board, travel awards for JO athletes was limited to those who, by virtue of their performance in summer track, would have placed in the top 8 qualifiers times at the national JO's the previous year.
- Sanctions expenses were raised from \$525 to \$1,200.
- \$600 for awards (President Joe Washington approved the purchasing of 7<sup>th</sup> and 8<sup>th</sup> place ribbons from the National Office.)
  - (Walt presented an invoice from the National Office in the amount of \$577.60 for the ribbons).
- Joe Washington had the following requested:
  - That the BOD approves a reimbursement (Parking and gas expense) of \$20 to each Official that officiate any USATF sanctioned meet.

- That the BOD approves the purchasing of a tent/tarp to be used for the “First Aid.”
- A motion was approved by the BOD members present.

Joe expressed concerns about conserving as much funds as possible, because of no permanent facility usage, which could mean increased cost of facility usage fees for 2016, and later, and told group that the association may have to request a waiver of the required amount of delegates to the National Annual Meeting.

- **Final budget was approved by unanimous vote**

**Summer Event Series Fee:** the fee for participating in USATF-Hawaii’s summer track series will be \$15 per participant for 2015, which was decided by motion and voted on by Board Members present. Fees for the JO Championships were set at \$4 per event and \$10 per relay, with all participants being required to pre-register.

**Summer Track Schedule and Assignments:** After considerable discussion, the 2015 Summer Track schedule was approved.

Summer Tentative schedule finalized. See calendar for modified dates

Summer Track Club assignments distributed- Clubs will held accountable for space and duties  
All Clubs 12:30p.m.show time On Field to set up

- |                            |   |
|----------------------------|---|
| • Herding Cats Mauka side  | Godspeed                                    |
| • Herding Cats Makai side  | Renegades                                   |
| • Hurdles Set Up           | Menehune                                    |
| • Long Jump-Girls          | Renegades                                   |
| • Long Jump-Boys           | Hawaiian Breeze & Koolauloa (2 people each) |
| • Triple Jump Girls & Boys | Leeward                                     |
| • High Jump All            | Renegades                                   |
| • Shot Put                 | Pacific Rim                                 |
| • Discus                   | HMTC  |
| • Pole Vault All           | Athlete Coaches                             |
| • Awards                   | Tsunamis                                    |

**Summer Track Club camping areas assigned** Included are schedule changes, time changes, duty assignments and camping assignments. All Club officials are to show up by 12:30 pm to assist with on-field set-up; field events to start at 1:30 pm, running events at 2:30 pm.

**Summer Track Officials:** Official Richard Sutton, sites reminders for 10 officials needed per meet, to help with Summer Event Series Meets – recruitment will follow (Joe Washington requested that the Treasurer have \$200 present at each meet, to reimburse the 10 Officials).

**Youth divisions age requirements explained**

J.O. Competition numbers revised and distributed- Reminder to assign color coded band indicating age group with appointed competition number all season.

Sample template submitted by Secretary for all intents and purposes. To be posted by Mark of Joe on web-site for all clubs to reference and use.

**Club Roster Deadline:** June 5 was set as the deadline for all clubs to have their rosters, with competition numbers assigned, submitted to FAT coordinator Kim Cross-Boyce. Sample template for reporting same submitted by Secretary, to be posted on web-site for all clubs to reference and use.

Post Card Flyers (USATF-Hawaii) given to distribute at all local schools for membership.

Next meeting will be the Annual Meeting in September (Date, place and times TBA).

No further business, meeting adjourned 11:55 a.m.

Submitted Respectfully,

Jenny A. Doughtie

Secretary

Revised with personal narrative by

Mark Zeug & Joe Washington